

MINUTE OF THE URGENT ITEMS MANAGEMENT COMMITTEE MEETING OF LOREBURN HOUSING ASSOCIATION HELD ON TUESDAY 9 FEBRUARY 2021 AT 16:30 (VIRTUAL MEETING)

Present: Russell Brown (Convener)
 Peter Ward (Vice Convener)
 Robin Wishart (Management Committee)
 Jane Connechen (Management Committee)
 Alison Coupe (Management Committee)
 Peter Nelson (Management Committee)
 Campbell McCaig (Management Committee)

Lorraine Usher (Chief Executive)
 Rebecca Wilson (Head of Governance & Assurance)
 Tracy McNeil*

*Minute Taker

Item	Minute	Action
1.	APOLOGIES	
1.1	Mike Jones	
2.	DECLARATIONS OF INTEREST	
2.1	The previously declared interests of Mr Wishart, Mr Ward and Ms Usher as Members of DG Homes Board were noted.	
3.	APPROVAL OF PREVIOUS MINUTES	
3.1	The Minute of the Management Committee Meeting held on 26 January 2021, on the proposition of Mr Ward and seconded by Ms Coupe, was APPROVED.	
4.	APPROVALS FOLLOWING STRATEGIC SESSION	
4.1	Members AGREED that progress against Loreburn HA's Strategic Plan and priorities will be reviewed at the October Strategy Day.	
4.2	Members APPROVED the 2021/22 budget subject to further consideration of the voids budget.	

4.3	Members AGREED to a strategic approach being taken on how to address Stock Condition Surveys with a further report to be presented Management Committee.	
4.4	Members APPROVED principles for the Membership Policy review.	
5.	Budget 2021/22	
5.1	<i>Covered under item 4 above.</i>	
6.	MODEL RULES	
6.1	The Head of Governance & Assurance provided an update to Members on the Model Rules consultation with shareholders and the proposals for the adoption of the Model Rules. Members considered the report, feedback from the Model Rules consultation and the proposal to proceed to call an SGM.	
6.2	Members APPROVED the recommendation to Loreburn HAs membership to adopt the SFHA Charitable Model Rules 2020, with amendments as included as Appendix 1.	
7.	SHAREHOLDER REVIEW	
7.1	The Head of Governance & Assurance drew Member's attention to the report and recommendation following the review.	
7.2	Members APPROVED the removal of 4 relinquished shareholding members under Rule 11.1.3 following the shareholder review.	
8.	NEW MEMBER RECRUITMENT	
8.1	The Convener advised of a prospective new Member, Ms Russell, and provided an overview of their skills and experience in asset management and performance. It was acknowledged that the appointment would increase diversity on the committee.	
8.2	The Convener noted that there had been a further interested party who regrettably had to withdraw their interest due to a change in circumstances. Their interest will be held on file and they have indicated that they would like to be considered for opportunities in the future.	

8.3	Members acknowledged the knowledge, experience and diversity Ms Russel could bring and APPROVED the appointment of Ms Russell to the Management Committee.	
9. 9.1	<p>ANY OTHER BUSINESS</p> <p>No further business was raised.</p> <p><i>Close of Meeting.</i></p> <p>Date of Next Meeting: 30 March 2021</p>	